



**JAWAHAR LAL NEHRU GOVERNMENT
COLLEGE OF FINE ARTS
SHIMLA - 171011**

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**ADMISSIONS FOR
2024 - 25**

VISUAL & PERFORMING ART

A Word from the Principal

Welcome to Jawahar Lal Nehru Government College of Fine Arts, Shimla!

At JLN College of Fine Arts, we are committed to nurturing creativity, innovation, and artistic excellence. Our institution provides a vibrant and supportive environment where emerging artists can refine their skills and develop their unique creative voices. Nestled in the serene hills of Shimla, our campus offers an inspiring backdrop for artistic and intellectual growth. We provide a diverse range of programs designed to foster both technical proficiency and creative exploration.

With its esteemed faculty, a dynamic curriculum dedicated to mentoring students and guiding them on their artistic journeys, and numerous opportunities for exhibitions and performances, JLN College of Fine Arts is a place where talent flourishes. We invite you to join our community of passionate artists and become part of a tradition that values artistic integrity, cultural enrichment, and academic excellence.

Kamayani Vashisht

Principal, JLN Government College of Fine Arts, Shimla

JAWAHAR LAL NEHRU GOVERNMENT COLLEGE OF FINE ARTS

Vision:

Cultivating a transformative and inspiring environment where artistic expression flourishes, nurturing empowering aspiring artists to explore, innovate, and excel in their chosen disciplines, fostering a community of visionaries who contribute to the cultural tapestry of the region and beyond.

Mission:

Guided by dynamic faculty, supported by state-of-the-art facilities, and driven by a dedication to fostering creativity, our mission is to ignite and nurture the artistic potential in every student. Our commitment is to deliver a cutting-edge, inclusive, and immersive learning experience that equips aspiring artists with the skills, insights, and confidence to excel in their chosen fields to build a community of forward-thinking artists who blend tradition with innovation.

Objectives

- Developing an environment that inspires students to attain creative excellence through challenging and innovative artistic training programs.
- Fostering an inclusive culture that values diverse perspectives, backgrounds, and artistic styles.
- Continuously adapting to stay abreast of the latest trends, technologies, and methodologies.
- Encouraging professional growth of faculty members to ensure a skilled and motivated team.
- Providing cutting-edge facilities required to create a conducive environment for artistic exploration, experimentation, and production.
- Actively engaging with the local and larger artistic communities, fostering collaborations and events that showcase students' talents and contribute to the cultural enrichment of the region.
- Equipping students with practical skills, professional practices and entrepreneurial knowledge, for successful careers.
- Implementing a robust system of assessment and feedback to monitor student progress, program effectiveness, and institutional performance, with commitment to improvement.

- Integrating global perspectives by exposing students to diverse artistic traditions and cross-cultural influences, preparing them to contribute to the global arts community.

Choice Based Credit System

The College follows the CBCS adopted by its parent University, Himachal Pradesh University. In case Govt. of H.P. implements NEP 2020 in Higher Education, changes will be incorporated as and when notified by the govt.

Regulations for the Under Graduates (UG) Programs

At the time of admission, each student will study all major (Main) Subjects which are compulsory. These are the foundation courses for all fields which are required to be studied and will continue for the first two semesters. The syllabi for these subjects have been approved by the UG Board of Studies. In these subjects the student will be required to accumulate a certain minimum number of credits in order to qualify for the UG Degree. From the third Semester onwards, the student is free to choose any specific discipline of specialisation.

1. Duration: The UG/(TDC) Programme is for a minimum period of four years. Each academic year comprise two semesters, viz. odd and even semesters. Odd semesters shall span from July to November and the even semesters shall span from December to May.

2. The Choice Based Credit System (CBCS): The Choice Based Credit System (CBCS) is an instructional package developed to suit the needs of students to keep pace with the developments in higher education worldwide. In this system the student has considerable freedom in choosing courses, thus making his/her own personalised programme. The programme is considered complete when the student accumulates the requisite number of successful credits (Passed), i.e., at least 226 credits for four years undergraduate degree.

Outline of the Choice Based Credit System

1. Core Courses: (4 discipline-specific papers each for regular courses and 2 papers each for English and Hindi/MIL in BFA). Also, the courses designed for papers under this category aim to cover the basics that a student is expected to imbibe in that discipline. A course which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. Elective Courses: A course which can be chosen from a pool of courses, and which may be very specific or specialised or advanced or supportive to the discipline/subject of study or which provides an extended scope, or which enables an exposure to some

other discipline/ subject or nurtures the candidate's proficiency skill is called an Elective Course.

2.1 Discipline Specific Elective (DSE) Course: Elective Courses offered under the main discipline/subject of study is referred to Discipline Specific Elective.

2.2 Dissertation /Project: An Elective course designed to acquire special/advanced knowledge, such as supplement study, support study to a project works a candidate study such a course on his own with an advisory support by a teacher/faculty member this called dissertation/project.

2.3 Generic Electives (GE) Courses: An Elective course chosen from an unrelated discipline/Subject, with an intention to seek exposure beyond disciplines of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective Papers.

N.B.: A Core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3.Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two Kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

3.1 Ability Enhancement Compulsory Courses (AECC): -Environmental Science, English Communication/Hindi Communication/Mil Communication (for knowledge enhancement and mandatory for all courses.

Programs Offered in the College are:

Bachelor of Performing Arts (B.P.A.)	Bachelor of Visual Arts (B.V.A)
Instrumental (Sitar)	Painting
Music (Vocal)	Sculpture
Dance	Applied Arts
Tabla	

CURRICULUM OUTLINE

Department of Visual Arts Himachal Pradesh University B.V.A Foundation Semester I-II (Painting/Applied Art/Sculpture)

Semester	Course Code	Course Type	Subject	Course Name	Credits / Week	Max End Semester examination (ESE)Marks	Max Continuous Comprehensive s assessment (CCA):	Max Total (ESE+CCA) MARKS
Foundation Course semester - 1	BVAFC101	DSC-1 Core Course	History & Appreciation of art	Introduction to Art (part-I)-T	6	70	30	100
	BVAFC102	DSC-2 Core Course	Applied art	Design 2D &3D -P	6	70	30	100
	BVAFC103	DSC-3 Core Course	Sculpture	Introduction to Sculpture- Nature study (3-Dimensional Practice)-P	6	70	30	100
	BVAFC104	DSC-4 Core Course	Painting	Drawing & Sketching-P	6	70	30	100
	ENGL101	English	English	English -1 Core English-T (Compulsory)	6	70	30	100
	ENVS2AECC02	AECC	Environmental science	Environmental Science-T	4	-	-	100
Semester	Course Code	Course Type	Subject	Course Name	Credits / Week	Max End Semester examination (ESE)Marks	Max Continuous Comprehensive s assessment (CCA):	Max Total (ESE+CCA) MARKS
Foundation Course Semester - 2	BVAFC 205	DSC-5 Core Course	History & Appreciation of Art	Introduction to Art (Part -II)-T	6	70	30	100
	BVAFC 206	DSC-6 Core Course	Applied art	Geometry, Perspective & Calligraphy- P	6	70	30	100
	BVAFC 207	DSC-7 Core Course	Sculpture	Sculpture Composition on Nature Study (Human, Birds & Animals)-P	6	70	30	100
	BVAFC 208	DSC-8 Core Course	Painting	Color-P	6	70	30	100
	HIND200	MIL-2 Core course	Hindi	Prayojan Mulak Hindi-T	6	70	30	100
	ENGL203	AECC	English	Writing Skills	4	70	30	100

CURRICULUM OUTLINE

Department of Visual Arts Himachal Pradesh University B.P.A Foundation Semester I-II (Music Vocal/Tabla/Sitar/Dance (Kathak))

Semester	Course Code	Course Type	Subject	Course Name	Credits / Week	Max End Semester examination (ESE)Marks	Max Continuous Comprehensive assessment (CCA):	Max Total (ESE+CCA) MARKS	
Foundation Course semester - 1	BPA(MUS)101	DSC-1(A) Core Course	Music	Basic Knowledge of Indian Classical Music-T	6	70	30	100	Choose any three Practical courses
	BPA(MUS)102	DSC-2(A) Core Course	Music	Practical -I(V) -P	6	70	30	100	
	BPA(MUS)103	DSC-3(A) Core Course	Music	Practical -I(I) -P	6	70	30	100	
	BPA(TAB)104	DSC-4(A) Core Course	Tabla	Practical -I(Tabla) -P	6	70	30	100	
	BPA(DAN)105	DSC-4(A) Core Course	Dance	Practical -I(Dance) -P	6	70	30	100	
	ENGL101	MIL-1 Core Course	English	English -1 Core English (Compulsory)-T	6	70	30	100	
	ENVS2AECC02	AECC	Env Sc.	Environmental Science-T	4			100	
Semester	Course Code	Course Type	Subject	Course Name	Credits / Week	Max End Semester examination (ESE)Marks	Max Continuous Comprehensive assessment (CCA):	Max Total (ESE+CCA) MARKS	
Foundation Course semester - 2	BPA(MUS)201	DSC-5(B) Core Course	Music	Basic Knowledge of Indian Classical Part (2)-T	6	70	30	100	Choose any three Practical courses
	BPA(MUS)202	DSC-6(B) Core Course	Music	Practical -II(V) -P	6	70	30	100	
	BPA(MUS)203	DSC-7(B) Core Course	Music	Practical -II(I) -P	6	70	30	100	
	BPA(TAB)204	DSC-8(B) Core Course	Tabla	Practical-II (Tabla)-P	6	70	30	100	
	BPA(DAN)205	DSC-8(B) Core Course	Dance	Practical-II (Dance)-P	6	70	30	100	
	HIND200	MIL-2 Core Course	Hindi	Prayojan Mulak Hindi-T	6	70	30	100	
	ENGL203	AECC	English	Writing Skills	4	70	30	100	

According to university regulations, the principal and the unit in-charge will verify the credits to be awarded to the student, depending on his/her participation in various co-curricular activities/functions of the College/University, i.e., 1-3 credits.

6. Continuous Comprehensives Assessment (CCA): this comprises the following components:

i). Classroom Attendance: Each Student will have to attend a minimum of 75% lectures tutorials/ practical. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination (ESE).

Exemption from 75% attendance will be given to students participating in prescribed co-curricular activities (e.g. Youth Festivals, State/National level functions/competitions etc.) to the extent of 25% (making the necessary attendance as 50% in these cases.) However, the claim for this exemption should be supported by an authenticated certificate from the concerned college authorities.

Those getting the exemptions for co-curricular activities will not be entitled to CCA marks for classroom attendance as given below.

Online Attendance: attendance will be taken online by the teacher and will be visible to students on the students' portal. In case of short attendance, no relief will be given to defaulters.

Incentive for Classroom Attendance: Those that have greater than 75% attendance (for those participating in co-curricular activities, 25% will be add to the percentage of attendance) will be awarded CCA marks as follows:

- 75% but < 80% 1 mark
- 80% but < 85% 2 marks
- 85% but < 90% 3 marks
- 90% but < 95% 4 marks
- 95% < 5 marks

ii). Minor Test: There will be one mid-term test worth 15 marks.

iii). Question paper for the minor tests will be made by the teacher of the course and will be evaluated by him/her.

iv). For the practical component, the students will be tested based on practical exercises given by the course teacher concerned. Rest of the procedure will remain the same as above.

v). Seminar/Assignment/Term paper: Ten marks of the CCA will be awarded based on seminar/assignment/term paper etc.

vi). End-Semester Examination (ESE): 70% of the final grade of the student in a course will be based on an end semester examination (ESE) that will be for three hours duration and will cover the complete syllabus of the course.

vii). For the Odd Semester, the ESE will be in the month of October/November and for Even Semester it will be in the month of April/May.

viii). A candidate who does not pass the examination (ESE) in any course(s) or due to some reason is not able to appear in the ESE, other conditions being fulfilled, and so is considered as 'Fail, shall be permitted to appear in such failed course(s) in the subsequent ESE to be held in the following October/November or April/May as the case may be.

ix). Registration for the ESE will be done at the time of enrolment for the course at the beginning of the semester. The fees for the ESE will also be collected at the time as decided by the university from time to time.

x). A student is not permitted to appear in the ESE due to shortage of attendance beyond the exemption limit (<50% attendance) and shall be deemed to have 'dropped' the course. However, such a candidate, on his/her written request to be made immediately, can be permitted to complete/pursue the missed semester after completing the rest of the programme or whenever the course is offered subsequently. This would mean completion of the course including CCA and ESE.

The respective number of seats offered in this College in each subject are mentioned as below:

Sr. No.	Subject Major	Seats
1	Painting	20
2	Sculpture	20
3	Applied Arts	20
4	Music (Vocal)	10
5	Music (Instrumental)	10
6	Dance	20
7	Tabla	10

N.B. - The Admission in each subject will be based on entrance Test/merit basis.

Entrance Test and Selection Procedure (B.F.A. Visual Arts)

Entrance Test for B.F.A. Visual Arts:

The entrance test for admission to the B.F.A. in Visual Arts programme is a common entrance test for all three specialisations (painting, applied art, and sculpture).

First Phase of the Entrance Exam:

The first phase of the entrance exam will be held next day after the closing of the online admission portal.

Second Phase of the Entrance Exam (if applicable):

The second phase of the entrance exam will only be conducted if there is availability of vacant seats after the waiting list candidates have completed their admissions process.

The aptitude test for B.F.A. Visual art courses will consist of the following:

Sr. No.	Subject	Duration
1	General Knowledge: General knowledge about Art & English Comprehension (Written Paper)	30 min.
2	Object Drawing: Drawing of 2 or 3 objects with light and shade in pencil or charcoal on half- imperial size paper	1 Hour
3	Composition: Composition from memory on a given subject in Poster, Water or Pastel colours on half- imperial size paper	1 Hour

Marks Distribution:

Sr. No.	Subject	Marks
1	General Knowledge	30
2	Composition	60
3	Object Drawing / Still life	60
4	Percentage in 12 th	50
	Total Marks	200

Note: Students will not have the option to select subjects for specialisation in the first and second semesters. The subject/stream of specialisation will be decided on the basis of their academic score and aptitude calculated out of 100 as follows:
50%: ESE score of Semester 1

25%: CCA score of Semester 2

25%: Teachers' assessment of the pupil's skill and aptitude

Note: there is no provision of late admissions with or without late fee, in the college.

ROSTER TO BE FOLLOWED FOR ADMISSION

Our institution follows the reservation policy of H.P. Government and H.P. University in admissions. The following reservations are available, which are filled according to the reservation roster devised by H.P. University:

Schedule Caste (SC)	15%
Sports (SP)	5%
Persons with disability (PC)	5%
Schedule Tribe (ST)	7.5%
Cultural Activities (CUL)	5%
Economic Weaker Section (EWS)	10%

These reservations will be applicable to those, who have passed their qualifying examination from H.P. Board of School Education or from any other Schools located within the territorial Jurisdiction of Himachal Pradesh or bonafide resident of Himachal Pradesh. Sports and cultural seats will be allotted to those events which are recognised by HPU sports and co-curricular council. The final decision for reservation under sports and cultural quota will be with the respective committees constituted for the same. For reservation the following roster will be followed:

120 POINTS RESERVATION ROSTER FOR ADMISSION					
1 EWS	21 PC	41 ST	61 CUL	81 CUL	101
2	22 EWS	42 PC	62 PC	82 PC	102
3	23	43 EWS	63	83	103
4	24	44	64 EWS	84	104
5	25	45	65 SC	85 SC	105 EWS
6	26 SC	46 SC	66	86	106 SC
7 SC	27 ST	47	67 ST	87	107 ST
8	28	48	68	88 EWS	108
9	29	49	69	89	109
10	30	50	70	90	110
11 EWS	31	51	71	91 SC	111
12 SC	32 EWS	52 SC	72 SC	92	112
13 ST	33 SC	53 ST	73	93 ST	113 SC
14	34	54 EWS	74	94	114
15	35	55	75 EWS	95	115 EWS
16	36	56	76	96 EWS	116 PC
17	37	57	77	97 SC	117 SP
18 SC	38 CUL	58	78 SC	98 CUL	118 CUL
19 SP	39 SC	59 SC	79 SP	99 SP	119S C
20CUL	40 SP	60 SP	80 ST	100 PC	120 ST

Note:

1. One seat per program shall be reserved for Single Girl Child.

N.B. - In the session 2024-25, serial No. 01- 60 of the Roster shall be implemented.
61-120 will be implemented in the academic session 25-26

7. Eligibility Conditions for B.V.A/B.P.A. Programmes:

- 10+2 examination equivalent from a Board/University established by Law in India with English as compulsory subject.
- Any examination of a University/Board/College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own or on recommendation from the Association of India Universities.

8. Owing to the special relaxation in age-limit applicable to admission in JLN Government College of Fine Arts, is as follows:

Female students: 28

Male students: 25

9. Admission process for admission to 1st, 3rd, 5th and 7th Semesters:

N.B.: The admission process will be through the online mode only.

1. Every candidate seeking admission to any class has to apply on the prescribed form available in the College prospectus.
2. The applicant form is to be filled up neatly by the applicant in his/her handwriting carefully after reading all the rule and eligibility conditions.
3. It is mandatory for the applicants to bring their parent(s)/guardian at the time of admission.
4. After the form is verified and approved by the admission committee, the applicants of 1st, 3rd, 5th and 7th semester will get their fees deposited immediately. The students seeking admission to the 1st semester will deposit their fees after the merit lists are displayed.
5. For more clarification / guidance, the applicant may feel free to approach the admission guidance committee of the college.

10. Documents Required:

- i) Matriculation Certificate for Date of Birth
- ii) 10+2 Mark Sheet
- iii) H.P. Domicile Certificate for girl students belonging to Himachal Pradesh
- iv) Original Character Certificate from head of the institution last attended in case of a student seeking admission to the 1st semester of any course.
N.B.: The Character certificate must not have been issued more than six months prior to the date of admission. In case of a student who has discontinued his/her studies for one year or more, the character certificate must be obtained from Gazetted Class-I Officer or the Panchayat Pradhan of the village.
- v) A student seeking admission from a board/university other than H.P. will have to produce his/her Migration Certificate in original.
- vi) Affidavit/self-declaration wherever applicable.

11. Payment of Fees:

Rules regarding the payment of College Dues:

- i) Tuition fees shall be charged for 12 months (June to May) as per schedule. At the time of admission, student will have to pay the fees for six months, i.e. from June to November, and in the month of November. Fees then will be charged for the next six months i.e., from December to May.

- ii) Fees and other charges are to be paid without fine on the dates fixed by the office for each class notified from time to time. Those who pay the College dues after the dates fixed for their class will have to pay a fine for the day.
- iii) Fees, fine and other dues once paid, will not be refunded.
- iv) The students who do not pay their dues as per scheduled dates will be charged Rs.10/- per day as a late fee.
- v) **Tuition fees are not to be paid by students of the following categories:**
 - a) Girls Students (only Himachal bonafide)
 - b) Among real brothers/sisters, only one will be exempted.
 - c) Students with more than 40% physical disability.

12. Fees Structure

Fees will be charged as under:

- At the time of admission, for six months from June to November 2024.
- In the month of November, for even semester December 2024 to May 2025 along with the University examination fees.

FEES STRUCTURE

DETAIL OF COLLEGE FEES AND FUNDS

Sr. No.	GOVERNMENT A/C Amount	Amount
1	Admission Fees	25
2	Tuition Fees (exempt for Girl from HP)	50/- Per Month
3	Readmission Fees 1st time	100
4	Readmission Fees 2nd Time	200
5	Late Admission Fees	10/- per day
6	Late Payment of dues	1/- per day

UNIVERSITY (ANNUAL) DUES A/C

Sr. No.	PARTICULAR	Amount
1	Continuation Fees	10
2	University Welfare Fees	15
3	H.P. University Sports Fee	15
4	University Holiday Home Fund	1
5	Migration Inter University (for 1st semester students Only)	50
6	University Development Fund (For 1st semester students only)	250 (Non-IRDP) 100 (IRDP Student)

COLLEGE (ANNUAL) CHARGES

Sr. No.	PARTICULAR	Amount
1	Library security (Refundable)	100
2	House Examination Fund	40/- per semester
3	Medical Fund	6
4	Campus Develop., Beautification Fund	10
5	Book Replacement Fund	25
6	Furniture Repair/Replacement Fund	10
7	Identity Card	10
8	Duplicate Identity Card	20
9	College Magazine Fund	50
10	N.C.C. Fund	10
11	Student Aid Fund	2
12	Cultural Activity Fund	20
13	Computer & Internet Facility	20

14	P.T.A. Fund	500/- Per/Semester
15	Prospectus fee	250/-

COLLEGE (MONTHLY) CHARGES

Sr. No.	PARTICULAR	Amount
1	Amalgamated Fund	25/- per month
2	Affiliate (New Sports) Fund	20/- per month
3	Building Fund	10/- per month
4	Rovers & Rangers Fund	5/- per month

PRACTICAL (MONTHLY) CHARGES

Sr. No.	PARTICULAR	Amount
1	Music (Vocal)	15/- Per Practical
2	Music (Instrumental)	15/- Per Practical
3	Dance	15/- Per Practical
4	Tabla	15/- Per Practical
5	Painting	15/- Per Practical
6	Applied Art	15/- Per Practical
7	Sculpture	15/- Per Practical
8	Computer	15/- Per Practical

ABSENCE AND OTHER FINES

Sr. No.	PARTICULAR	Amount
1	Absence Fine (Per Period)	1
2	Absence Fine (Per Practical)	3
3	Absence From House Test (Per Paper)	10
4	Late return of Library Books	1

Fee and Funds are subject to revision from time to time by the Govt. of H.P./HPU, Shimla. As such, Fees and Funds applicable at the time of admission/subsequently will be charged.

Note: Original fees receipt required at the time of refund.

These fees are subject to change, i.e., if the fees are revised the students will have to pay the revised fees.

13. Leave Rules

- It is compulsory for all the students to get their leave sanctioned before proceeding on any kind of leave.
- For leave on medical grounds, the student will be required to submit a medical certificate in case the leave is for more than a week's duration.
- Leave up to one week must be sanctioned by the concerned teacher. For leave exceeding one week, the student shall have to seek permission from the principal.
- A student will not be allowed to avail more than 10 days of leave during the entire academic session, except under exceptional circumstances.
- If a student remains absent for 10 days continuously without information, his/her name will be struck off from the rolls of the college.
- Even if a student is on leave, he/she will have to deposit his/her fees as per the scheduled dates decided by the College.

14. Re-Admission:

Students can seek re-admission twice during the session. First re-admission will be allowed within 10 days after the name is struck off after paying a fine of Rs. 100/-. Rs. 200/- will be charged for the second re-admission within 10 days after the name is struck off the rolls a second time.

15. CSCA:

All Colleges affiliated to H.P. University have their CSCA as per university guidelines.

16. Important Instructions:

- i) It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.
- ii) Any act performed by the student that amounts to indiscipline will be dealt with strictly.
- iii) All the students are required to read the notices thoroughly which are displayed exclusively on the College notice board every day and do the needful accordingly.
- iv) Teasing girl students in any manner is an offence punishable under the law. Hence, students are advised not to indulge in such kind of activities, otherwise they would face strict legal action.
- v) Scribbling/writing anything on the black board, on furniture and walls etc. is a part of indiscipline.
- vi) To remove or break the furniture, windowpanes, to pluck flower, to remove notices etc., is also a breach of discipline.
- vii) The following acts also tantamount to indiscipline: holding any meeting/function/party and taking photographs in the premises of the College without prior permission of the principal.
- viii) Students should not tamper with the electrical fittings, water fittings etc. in the classrooms and in the College campus.

- ix) Using foul language with any student, teacher or any other employee of the College shall be viewed seriously.
- x) It is compulsory for every student to take membership of at least 2 clubs /societies, and they are expected to actively participate in the activities of their respective clubs and societies.

17. Identity Card:

- i) Identity Card is the most important document of a college student, because it is the only identification for anyone to establish that s/he is student of the College, so it has to be carried at all times.
- ii) Any kind of transaction between students and college will be entertained only after production of Identity Card. If a student wants to deal with any kind of work related to examination, library, collection/inspection of any kind of document, s/he has to produce his/ her Identity card first in order to establish his/her identity.
- iii) Students are not permitted to replace their original photograph pasted on the Identity Card for any reason whatsoever.
- iv) If the Identity Card is lost, one has to file an F.I.R. in order to get a duplicate Identity Card issued @ Rs. 20/- (within 1 week).
- v) In the event of inspection of the Identity Card during surprise check or for any other reason, if the student is unable to produce the Identity card, he/she will be handed over to the police or as the situation may demand. Student without Identity Card is deemed as an outsider.
- vi) In case the Identity Card gets misplaced and misused by anti-social elements, the student concerned shall be held responsible for his/her deeds. It is further responsibility of the student to keep his/her Identity Card in safe custody.

18. Discipline and Conduct:

The authority of the college covers every student on its rolls. The principal and members of the staff have the power to take disciplinary action against students indulging in acts of indiscipline, which may vary from imposing a fine, suspension, rustication or expulsion of the guilty student.

- i) The students are expected to conform to the rules and regulations which are notified from time to time in addition to those contained in this prospectus.
- ii) Roaming about in the campus, corridors and outside classrooms during vacant periods and causing disturbances to work in this manner is highly undesirable and will be considered an act of indiscipline.
- iii) Causing damage of any kind to college property including defacement of walls, damaging furniture etc., is an act of indiscipline.
- iv) No student will put up any notice on the College Notice Board without proper authorisation by the College authorities. Notice without the signature of the principal or a member of the teaching staff will not be valid.

- v) Smoking and uses of intoxicants including 'Gutka' and Pan Masala etc., is strictly prohibited within the College premises. Strict action will be taken against the offenders.
- vi) Use of mobile phones on college premises is strictly prohibited.

19. Warning Regarding any Acts of Ragging:

- All students are hereby cautioned that ragging is a criminal offence. "Ragging includes any type of physical or mental torture inflicted by the individual or group, either by words or by conduct, which creates an apprehension in the mind of the person that he/she cannot pursue his/her studies free from any mental disturbance or torture created thereby. Any person who aids or abets such an action shall also be guilty of such ragging."
- Ragging in and around the College/hostel campus or on roads/approaches leading thereto is strictly prohibited. If any student is found indulging in ragging directly or indirectly, the College authorities shall be obliged under Rule 22.17 (a) (b) (c) of H.P. University to expel the guilty student(s) from the College and to report the matter to the police as ragging amounts to a criminal offence as per the recent judgement of the Hon'ble Supreme Court of India, Hon'ble H.P. High Court and the Govt. of H.P. Any student indulging in ragging will be punished by law with Fine up to Rs. 50,000/- and imprisonment up to three years or both.
- All the students admitted to the College shall be deemed to have given the following undertaking on the admission form itself : 'I have gone through rules and regulations regarding ragging and discipline of the university/college and I hereby solemnly affirm that I will not indulge in any act of ragging/indiscipline and that if I am found guilty of such offences as are covered under these rules, I will not claim against the order of rustication/expulsion from the college.'

20. Grievances and Redressal Mechanism:

- i) The students will have the right to make an appeal against any component of evaluation. Such appeals have to be made to the Principal of the College on a prescribed form and should be clearly stated in writing the reason(s) for the complaint/appeal.
- ii) The appeal will be placed before the Grievance Redressal Committee (GRC), Chaired by the College Principal, comprising:
 - a) ii)a) For cases pertaining to the major subject (core or elective course): the Heads of the Department, Course Teacher and a senior teacher of the Department.

- b) ii)b) The Committee will consider the case and may give a personal hearing to the appellant before deciding the case. The decision of the committee will be final.

21. Admission Committee:

BVA	Contact	BPA	Contact
Dr. Anjana Bhardwaj	7018443640	Dr. Prem lal Pal	8219598450
Dr. Sunil Gautam	8894273521	Dr. Neeraj Shandil	9418110276
Sh. Aman Negi	9699011258	Sh. Pawan Kumar	9692263659
		Dr. Pooja Kashyap	9418005232

22. Guidance & Counselling Pertaining to Admission:

- **Dr. Uttam Chand** (Dept. of Hindi) 8219792100
- **Dr. Anjana Bhardwaj** (Dept. Of Visual arts) 7018443640
- **Dr. Neeraj Shandil** (Dept. Of Performing arts) 9418110276

Committees for the Academic Session 2024-2025	
DSW: Dr. Uttam Chand	Bursar: Dr. Sunil Dutt Gautam
Coordinator IQAC: Dr Uttam Chand	
Coordinator, NEP: Dr Neeraj Shandil	Coordinator, ABC: Mr Aman

Advisory Body	Academic Redress Committee
Dr. Uttam Chand	Dr. Meenu Bhaskar
Dr. Meenu Bhaskar	Dr. Prem Lal
Dr. Anjana Bhardwaj	Dr. Kalpana Kumari
Dr. Sunil Dutt Gautam	
Dr. Prem Lal	General Discipline Committee
Sh. Ashwani Thakur	Dr. Prem Lal
	Dr. Pooja Kashyap
House Examination Committee	Sh. Aman
Dr. Sunil Dutt Gautam	
Dr. Pooja Kashyap	Gender Sensitization & Women's Cell
Dr. Neeraj Shandil	Dr. Meenu Bhaskar
	Sh. Pawan Kumar
	Dr. Kalpana Kumari
Quality Assurance and NAAC Accreditation Committee	Internal Complaints Committee
Dr Uttam Chand	Dr. Meenu Bhaskar
Dr. Anjana Bhardwaj	Ms Yogita Dutta (Advocate)
Dr. Prem Lal	Dr. Anjana Bhardwaj
Dr. Neeraj Shandil	Dr. Sunil Dutt Gautam
Sh. Aman	Dr. Pooja Kashyap
Sh. Ashwani Thakur	Smt. Pushpa Devi
Disability Cell	CSCA
Dr. Pooja Kashyap	Dr. Anjana Bhardwaj
Mr. Tara Chand	Dr. Sunil Dutt Gautam
	Sh. Aman
Cultural Programmes and Youth Festivals	Mr Tara Chand
Dr. Meenu Bhaskar	
Dr. Prem Lal	Stage Management Committee
Sh. Pawan Kumar	Dr. Meenu Bhaskar
Dr. Pooja Kashyap	Dr. Anjana Bhardwaj
Dr. Neeraj Shandil	Dr. Prem Lal
	Sh. Aman

Prospectus and Annual Report	Campus Development
Dr. Uttam Chand	Dr Uttam Chand
Dr. Meenu Bhaskar	Dr. Sunil Dutt Gautam
Dr. Anjana Bhardwaj	Dr. Kalpana Kumari
Dr. Neeraj Shandil	Dr. Neeraj Shandil
Sh. Tara Chand	Sh. Sanjay Kumar
AISHE reporting	College Building Committee
Dr. Anjana Bhardwaj	Principal
	Dr Uttam Chand
Timetable Committee	Dr. Sunil Dutt Gautam
Dr. Anjana Bhardwaj	Dr. Prem Lal
Dr. Sunil Dutt Gautam	Sh. Aman
Dr. Prem Lal	Sh. Ashwani Thakur
Dr. Pooja Kashyap	
ST/SC/OBC/Social Minorities Development and Redressal Cell	Alumni Liaison
	Dr. Sunil Dutt Gautam
Dr. Prem Lal	Sh. Pawan Kumar
Sh. Aman	Dr. Pooja Kashyap
Smt. Sunita	
Research Cell (Development and Incubation)	UGC and University Matters Committee
Dr. Anjana Bhardwaj	Dr Anjana Bharadwaj
Dr. Neeraj Shandil	Dr. Prem Lal
	Dr. Neeraj Shandil
	Mr. Tara Chand
Add-on Courses (Guidance and Monitoring) Cell	Library Committee
Dr. Neeraj Shandil	Sh. Sunil Dutt Gautam
Sh. Aman	Sh. Pawan Kumar
	Smt. Urmila Sharma
NSS	Scouts and Guides
Dr. Neeraj Shandil (Programme officer)	Dr. Kalpana Kumari (Ranger Scout Leader)
Sh. Tara Chand	Sh. Aman (Rover Scout Leader)
Press and Publicity Cell	Bus Pass and Attestation Committee
Dr. Meenu Bhaskar	Sh. Pawan Kumar
Dr. Pooja Kashyap	Dr. Kalpana Kumari

Scholarship Committee	Website Monitoring Cell
Dr. Prem Lal	Dr. Neeraj Shandil
Sh. Aman	Sh. Aman
Sh. Sanjay Panwar	Sh. Tara Chand
Parents-Teachers Association	College Magazine Editors
Principal	Dr. Uttam Chand
Smt. Ritu Sharma (President)	Dr. Meenu Bhaskar
Sh. Suresh Sharma (Vice President)	Dr. Anjana Bhardwaj
Smt. Usha Shandil (Treasurer and Advisor)	Dr. Kalpana Kumari
Dr. Prem Lal (Secretary)	Sh. Aman
Sh. Ashwani Thakur	
Career Counseling, Guidance and Placement Cell	Refreshment Committee
Dr. Neeraj Shandil	Sh. Sunil Dutt Gautam
Dr. Pooja Kashyap	Sh. Pawan Kumar
Sh. Aman	Dr. Kalpana Kumari
Leave Sanctioning Committee	Clubs
Sh. Pawan Kumar	Young Speakers Club: Dr Uttam Chand
Dr. Kalpana Kumari	Film Readers Club: Sh. Aman
	Theatre: Dr Meenu Bhasker
Purchase Committee	Book Club: Dr Meenu Bhasker
Dr. Uttam Chand	Eco Club: Sh Pawan Kumar
Dr. Sunil Gautam	Human Library: Dr Kamayani Bisht
Dr. Pooja Kashyap	Photography: Sh. Aman
Dr. Neeraj Shandil	
Sh. Ashwani Thakur	
Sh. Sanjay Panwar	

EMERGENCY CONTACTS	
CONVENOR ICC	Dr Meenu Bhasker - 9418134001
CONVENOR ANTI RAGGING COMMITTEE	Dr. Uttam Chand - 8219792100
AMBULANCE	0177 - 2654713
FIRE	0177 - 2658976
POLICE	0177 - 2652860

Annual Calendar 2024-25	
June	
5	World Environment Day (Eco Club)
11-12	Workshop (Music)
14	Kabir Jayanti [Department of Hindi]
15	Induction for all the old students
21	International Yoga Day (NSS, R&R) [Online session with expert]
July	
1-7	Van Mahotsav (NSS)
17	Muharram
	Admission to 1 st semester.
06.06 – 15.07.	24 Submission of forms
15	Display of 1 st merit list for BPA
16	Entrance exam and counseling for BVA
16	Last Day of fees deposit for BPA
18	Display of merit list for BVA
18	Display of 2 nd merit list
19	Last date for fee deposit for all
22	Induction session for 1 st semester students and Classes commence
23	Orientation on Vishakha Guidelines and Sexual Harassment at Workplace by Women's Cell for all
26	Kargil Diwas (R&R)
August	
6	Hiroshima Day (Art for Peace) (Dept of English)
15	Independence Day (NSS/ R&R)
19	Raksha Bandhan
20	Akshay Urja Diwas (Eco Club)
26	Janmashtami
29	National Sports Day (All departments)
29-30	Interfaculty workshop
September	
01	Fresher's Social (Student Welfare Committee)
06	Workshop on Disaster Management
07	Ganesh Chaturthi
08	World Literacy Day (Dept of Hindi)
14	Hindi Diwas (Dept of Hindi)
20-21	Inter Faculty Seminar/Workshop
24	NSS Day and blood donation (NSS) [Community engagement]
Last week SCA formation (as notified by the university) (Student Welfare Committee)	

October
1st Swatchata Abhiyan (NSS, R&R)
2 Gandhi Jayanti
4-9 Mid-term exams
11 Maha Navami
12 Dussehra
8 Inter-faculty/ Inter-departmental Function
9 Valmiki Jayanti
14-19 Art Festival
17 Valmiki Jayanti and Poverty Eradication Day
18-19 International Conference
29-02 Diwali break
November
Final exams as notified by HPU
15 Gurupurab
19-25 World Heritage Week (All departments)
26 Constitution Day (NSS, R&R)
December
Roll on admissions
Even semester begins
1 st Red Ribbon Day (Red Ribbon Club)
7 Women's Cell activity (Women's Cell)
9-14 Workshop on Soft Skills and Interview Skills (Placement Cell)
25 Christmas/ Good Governance Day
Jan-25
1 st Vacation begins (35 days)
13 Lohri
25 Statehood Day
26 Republic Day
February
5 Guru Ravidas Jayanti
6 College reopens after winter break
10-16 FDP
26 Mahashivratri
March
3 World Wildlife Day (Eco Club)
8 Women's Day (Women's Cell)
14 Holi
19-22 Mid-term exams

29 Farewell Social (Student Welfare Committee)
April
2nd week Annual function (Student Welfare Committee)
14 Ambedkar Jayanti (Seminar on caste and class)
15 Himachal Day
18 Good Friday
20 Easter Sunday
Semester end exams as notified by HPU
May
09 Rabindranath Tagore's Birthday
12 Buddha Purnima
Roll on admissions to the next semester
Commencement of classes

**Schedule of Admission/teaching/examination and Vacation for the academic Session 2024-25
in r/o all Govt./Private/GIA Degree Colleges affiliated to HPU/SPU**

Sr. No.	Particular	Period	days	Remarks
Admission/Regular study Schedule				
1	Submission of admission forms for the session 2024-25	03.06.2024 to 15.07.2024	34 days	
	Display of 1st Merit list	16.07.2024 up to 1:00 PM		
	Fee to be deposited	16.07.2024 to 19.07.2024	03 days	
	Display of 2nd Merit list	20.07.2024 up to 11:00 AM		
	Fee to be deposited	20.07.2024 up to 5:00 PM	01 days	
	Orientation of 1st year students	22.07.2024	01 day	
	Regular Teaching	23.07.2024 to 28.10.2024	79 days	
		04.11.2024 to 31.12.2024	48 days	
		05.02.2025 to 29.03.2025	45 days	
		Remedial Classes beyond normal teaching (hours at least 54 hours)	09 Days	
		Total Teaching Days	181 Days	
2	Summer vacation.	18.06.2024 to 12.07.2024	25 Days	
	Diwali Break	29.10.2024 to 02.11.2024	05 days	
	Winter Vacation	01.01.2025 to 04.02.2025	35 days	
	Total Vacation Period		65 Days	
Examination/Evaluation Schedule for the academic year 2024 -25				
3	Examinations	01.04.2025 to 14.04.2025	44 days	Evaluation work will started within a week after commencement of the examination
	Evaluation work may be continued after examination	10.04.2025 to 17.05.2025	38 days	
	Results of all UG Classes	Up to 30.06.2025		

NOTE: - Result of all under graduate classes of academic year 2023-24 should be declared on or before 31st July 2024 positively. Result of re-evaluation should be declared up to 7th September, 2024. Supplementary exams for the Academic Year 2023-24 may be conducted in September 2024 and result of the same be declared in October, 2024.



Dr. Kamayani Vashisht
(Principal)

TEACHING STAFF



Dr. Uttam Chand
Associate Professor (Hindi)



Dr. Meenu Bhaskar Jiwan
Associate Professor (English)



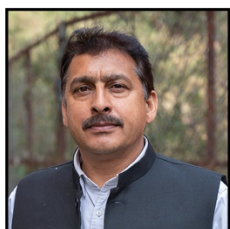
Dr. Anjana Bhardwaj
Associate Professor (Painting)



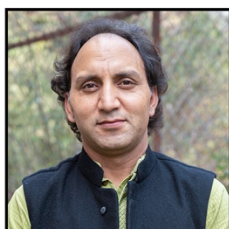
Dr. Sunil Dutt Gautam
Associate Professor (Sculpture)



Dr. Kalpa
Asst. Prof. Music Instrumental
(Sitar)



Dr. Prem Lal
Asst. Prof. Music
(Vocal)



Sh. Pawan Kumar
Asst. Prof. Dance
(Kathak)



Dr. Pooja Kashyap
Asst. Prof. Music Instrumental
(Sitar)



Dr. Neeraj Shandil
Asst. Prof. Music
(Vocal/Tabla)



Sh. Aman Negi
Asst. Prof.
(Applied art)

NON TEACHING STAFF



Sh. Ashwani Thakur
(Superintendent)



Smt. Urmila Sharma
(Assistant Librarian)



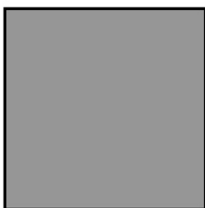
Sh. Sanjay Kumar
J.O.A (I.T)



Sh. Tara Chand
J.O.A (I.T)



Smt. Pushpa Devi
(Peon)



Smt. Sarita Devi
(Peon)

