

Criterion 4: Institutional management (Score 220) Claimed=172

Sr. no.	Activity	Distribution of Scores	
1.	Institutional Vision: (i) Vision Document https://fineartsshimla.in/about.php?key=Vision (ii) Institutional Development Plan https://fineartsshimla.in/about.php?key=Vision	6 6	12
2.	IQAC (i) Number of meetings per year (4) (ii) No. of programmes organized (4)	6 6	12
3	Management of Institutional Funds (i) Funds spent for Institution's Development; 71- 90% (ii) Periodic Audit (No)	8	
	(iii) Settlement of Bills within stipulated time (yes)	4	12
4.	Grievance Redress Within one week	10	10
5.	Green and Clean campus Green Initiatives of Institution a) Solar Lights b) Recycling Waste c) Water Harvesting Cleanliness in washrooms and campus (excellent)	6 10	16

6.	Facilities for students (i) Common room for girls (yes) (ii) Adequate toilets (yes) (iii) CSCA room (yes) (iv) Student centre (yes) (v) Regular use of playground	3 3 3 3 3	15
7	Regular updation of Service Records (yes)	3	3
8	Timely submission of ACRs (yes)	3	3
9	Prompt response to official correspondence (yes)	5	5
10	Maintenance of official records (satisfactory)	10	10
11	Record of students' attendance and CCA (satisfactory)	10	10
12	Ranked by any agency (YES)	10	10
13	Accredited by NAAC (No)	00	00
14	AQARs submitted (No)	00	00
15	Recognition of exemplary contribution of staff and students (students, yes)	4*2 (helping staff and students)	08
16	Involvement of stakeholders (i) PTA (constituted as per norms, is supportive and is involved in framing prospective plans and evaluating quality) (ii) OSA (not registered yet) Contribution in guidance, mentorship, and other activities	1+1+10=12 1+4=5	17
17	Feedback taken from parents and OSA (For 1 year)	4	4
18	Annual review of academic outcomes, extension activities, and action taken in subsequent session (yes/informally)	25	25

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